

**Town of Charlton  
Saratoga County  
Town Board Meeting**

**August 13, 2012**

The Regular meeting of the Town Board of Charlton, Saratoga County, New York was held at the Charlton Town Hall and called to order by Supervisor Grattidge at 7:30 pm.

Supervisor Grattidge lead the pledge of Allegiance.

Present: Councilman Gardner, Councilman Lippiello, Councilman Salisbury, Councilman Verola, Supervisor Grattidge, Deputy Clerk Laurie Kruppenbacher, Attorney Van Vranken.

**APPROVAL OF MINUTES**

A motion was made by Councilman Verola and seconded by Councilman Gardner to accept the minutes of the Town Board Agenda Meeting held on July 30, 2012.

Vote: All Ayes, No Nays. CARRIED

**PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS**

No one spoke.

**APPROVAL OF ABSTRACT**

A motion was made by Councilman Verola and seconded by Councilman Salisbury to accept General Fund claim numbers 579 – 613 in Abstract #115 in the amount of \$17,630.00.

Vote: All Ayes, No Nays. CARRIED

**TOWN CLERKS REPORT**

The Town Clerk reported taking in \$658.75 for the month of July. \$445.15 was paid to the Supervisor and \$213.60 was paid to other Governmental agencies.

A motion was made by Councilman Verola and seconded by Councilman Gardner to accept the Town Clerk's report as read.

Vote: All Ayes, No Nays. CARRIED

**ANNOUNCEMENTS**

No primary elections will be held in Charlton on September 13th

**COMMUNICATIONS**

Supervisor Grattidge shared communications that were received from our engineering firm, EDP, reacting to the map plan and report from Heflin-Durst application addressing the extension of the water district down to Crooked Street. The letter that came addressed several issues in the report. We are waiting for additional information that is coming from the consultant so the Town Board will have a complete application to review.

Bob Lippellio stated that he was again pleased with the excellent job picking up a lot of detail and items that Mike McNamara catches that may have been overlooked. The detail he puts into his reports is appreciated.

A second letter concerned the Deer Run Subdivision requesting a reduction in the Letter of Credit that we are holding from them. EDP reviewed. He agrees that the work completed thus far is up to the level of acceptance but is recommending that we hold \$151,150.72. Supervisor Grattidge suggested that the attorney complete a resolution regarding this and a vote be done in two weeks during the agenda meeting.

Councilman Gardner stated the amount is confusing as there does not appear to be a figure for the top coat. Mr. Grattidge suggested that any questions be directed to Mike McNamara for clarification of the numbers. Councilman Gardner questioned what T.D.E. stands for. Attorney Van Vranken clarified it stands for Town Designated Engineer.

Councilman Salisbury questioned whether the \$151,150.72 includes the 20% and if this recommended figure is accurate. Discussion continued regarding the initial letter of credit and the percentages of what is being recommended to hold. It was determined that Bob Van Vranken would contact the attorney for Bordeau Builders and report to the Board in terms of nailing the numbers down. A separate account is being kept with interest so adjustments need to be made to this account

**SUPERVISOR’S REPORT & ANNOUNCEMENTS**

For the month of July, I attended 3 Town meetings and 13 County meetings. Some of the highlights of the month:

- Attended normal Town and County meetings
- Held a workshop on the Town building inspectors hours and employee job evaluations
- Attended the Saratoga County Fair
- Attended numerous meetings concerning the landfill, labor negotiations and budget and audit reviews for the County

**DEPARTMENT REPORTS**

Dog Control Report: Councilman Verola gave the following details

|                             |     |                             |    |
|-----------------------------|-----|-----------------------------|----|
| Complaints regarding dogs   | -11 | Complaints related to dogs- | 10 |
| Complaints of other animals | - 1 | DOC Appearance tickets-     | 1  |
| Court Action                | - 1 | Dogs seized-                | 2  |

Highway Superintendent Report: Councilman Verola reported that the highway department has been patching and paving around town; getting roads ready for sealing; trimming trees and trimming around welcome signs to Charlton, mowing cemeteries, shimmed Division Street getting ready for paving there also.

Zoning Report: Councilman Gardner stated that the Zoning office issued 9 building permits for a total of \$1683.68. In addition they issued 1 Zoning permit for \$90.00 and 3 Certificate of Occupancies.

Planning Report: Councilman Verola stated that the Planning Board met on July 16, 2012 in a joint public hearing with ZBA and deliberated on one site plan and one subdivision application.

Water Department: Councilman Lippiello stated that Mr. Morgan is busy with the new water lines going down Stage Road. 25 out of 26 poles that are being replaced are exceedingly close to the water main. We don't have an as-built map from the 1970's and we have the original map and there were no tracers put on that. It is a concrete asbestos pipe which does not reflect back the sounders so they will have to be very careful and may have to be dug by hand. On Beechwood, a residence keeps accumulating sand in their appliances locking up the meter. John needs to dig up this hook up to see where it is on the main. His concern is that the tap into the main is on the lower portion of the pipe instead of being up high which is getting the sand into the line and into the house. He has someone starting on this which is our responsibility to take care of.

Councilman Lippiello shared a letter from a resident of the water district, who wanted the Town Board to know that he did not think it was fair that he was required to pay a minimum usage fee. He only used 17,000 +gallons out of the 26,000 which is the minimum. He feels he has 9,000+ gallons that he has to pay for that he did not use.

Library Report: No Report

Parks Report: Mr. Eggleston stated that there is a wedding taking place at Gideon Hawley Park this weekend.

Seniors: Mr. Schorr shared that the Seniors had a very successful picnic that went well and thank you to Highway Dept for their help & mowing.

### **MOTIONS, RESOLUTIONS, PROCLAMATION AND AUTHORIZATIONS**

None

### **COUNCILMAN REPORTS**

Councilman Verola: Contacts for different shredding companies have been made. I have their information that I forwarded to everyone but not prices to go along with it. Supervisor Grattidge stated that he thinks we should book the one with the \$150.00 price for two hour and take care of the Town shredding along with making this available to the residence of the town. Councilman Verola agrees and would like to sign up with 3N.

Councilman Gardner expressed his discomfort that this is another situation where we get involved and it grows and grows and the cost goes up and up. I think we have the responsibility to take care of the town records but I have my own responsibility to destroy my records and keep my identity safe.

Councilman Lippiello stated he thinks this would be a nice service to offer to our town residents, along with the town records that we need to take care of.

Supervisor Grattidge suggested that this could be on a trial basis to see how it works this one time.

Councilman Verola understands Councilman Gardner's concerns but after reflection and much thought this would not be an ongoing year to year shredding. What brought this about was that there are records in the vault that have some confidential information that needs to be shredded. It is not that much cheaper to get the shredding device here for just us so it would be a nice to open it up to the town.

Councilman Salisbury: It is a good idea for us to shred our own town hall records but as far as everyone else's records they can do what I do. I shred my own. I don't see why we would want to get involved in this lets just take care of ours here at the town hall.

Councilman Grattidge questioned the cost if we did only the Town Hall documents. Councilman Verola explained that if we did it only for the town it would be slightly less cost but not much. They would bring a container and is determined by the pound. We would shred our documents ourselves and place it into their container. 3N does this for other towns as well as another shredding company that does this. They advertise and open it up for area towns.

Councilman Gardner questions that we don't need to shred documents each year but by opening it up to the community as a service each year that people will be looking for this making us obligated even if we don't have anything to shred. This puts us in a cycle each year that is hard to control.

A motion was made by Councilman Lippiello and seconded by Councilman Verola that we bring in 3N to come sometime in October for \$150.00 for a two hour time frame on a Saturday morning with an announcement in the newsletter to take care of our town records and open it up to the residents to bring their documents also for shredding.

Roll Call: Councilman Gardner- Nay, Supervisor Grattidge- Aye, Councilman Lippiello- Aye, Councilman Salisbury- Nay, Councilman Verola- Aye Motion Carried

Councilman Verola will confirm with 3N for Saturday October 20 from 9-11. Reminder that the deadline for the newsletter is September 7<sup>th</sup>.

Councilman Lippiello: Articles for the newsletter are due by September 7<sup>th</sup>. Please get your articles in so we can fill up the newsletter.

### **PRIVILEGE OF THE FLOOR**

Nancy Wilson questions whether we have a shredder at the town. Councilman Verola confirms we do but it is a small shredder that would not handle the boxes in the vault that need to be shredded at this time. She is in agreement with the concerns of Councilman Gardner and Councilman Salisbury regarding the shredding of the town residents documents. When she worked at the credit union for over 13 years they opened up shredding to the community but no one came to utilize the service except those people who work at the credit union.

The meeting adjourned at 7:59 p.m. Next Meeting will be held on August 27,2012.

Respectfully submitted,

Laurie Kruppenbacher  
Deputy Town Clerk